



June 5, 2019

**Notice of Annual Meeting of the Members**

Wednesday, June 19, 2019 at 6:00 pm

Dear Homeowner(s) of Riverside Place,

As the Managing Agent for **Riverside Place Community Association, Inc.** we are pleased to announce that the Annual Meeting of the Members has been scheduled for **Wednesday, June 19, 2019**. The purpose of this meeting is to discuss normal business of the Association, to present information on current Association affairs, and to elect **three (3)** members to the Board of Directors.

Enclosed in this packet you will find the agenda, board candidacy form and a proxy. **Even if you plan on attending it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. The Annual Meeting cannot be held unless quorum requirements are met, either in person or by proxy. If a meeting must be reconvened for a later date, additional costs to the Association are incurred. If you do not wish to assign your proxy for voting purposes please check the box indicating "for quorum purposes only".**

Date: Wednesday, June 19, 2019  
Time: 6:00 pm – 7:00 pm  
Location: Residence Inn by Marriot Fort Worth Alliance Airport  
Rosewood Room  
13400 N. Freeway  
Fort Worth, Texas 76177

**Check in will begin at 5:30 pm.** We look forward to seeing you there on **Wednesday, June 19, 2019**. If you have any questions about the upcoming meeting, please contact Essex Association Management, L.P. via the web submission tool located under the "Contact Us" tab at [www.riversideplacctxhoa.com](http://www.riversideplacctxhoa.com) and an Essex Association Management representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent,  
On behalf of Riverside Place Community Association, Inc.

cc: HOA File

Enclosures: Draft Agenda, Board Candidacy Form, Proxy

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.riversideplacctxhoa.com](http://www.riversideplacctxhoa.com)